

Record Group [RG]: # 02**Name: Annual Town Reports****Dates: 1845/1846 - present****Size: 4 drop front boxes (8.75 X 10.75), 5 letter sized document boxes, 20 hard cover bound volumes, 11 li.ft.****Name of Creator: Town of Amherst NH**

Historical note: The first printed/type-set annual reports of the Town of Amherst, N.H. were financial statements with a brief narrative by the Selectmen about the Town's newly established Pauper Farm, called "Account of the Expenses of Supporting the Poor, in the Town of Amherst", for the years 1832/3 through 1839/40. Regular annual town reports began with 1840/1 year, essentially a financial statement for the town including schools plus a financial statement for the Pauper Farm. Later in the nineteenth century, the Treasurer and Road Agent are noted in some titles. On a sporadic basis, the annual reports also include the tax inventory, listing the taxpayer name and inventory of taxable property. Those years are 1898, 1903, 1912, 1945, 1953, 1961 and 1966. Since 1992 the Town annual report does not include the schools.

Scope and Contents: This record group is divided into two series: 1) individual annual reports, 1845/1846 - present; and 2) bound volumes of multiple annual reports, 1890 - 2003. Please note that there are many gaps in the individual town reports and that the Amherst Public Library has a complete set of annual reports.

Series 1. 1846 - present, 9 boxes, 3.5 li. ft.

The individual fiscal year reports are arranged in chronological order. The container list gives the specific title of each report which often for the nineteenth ones is descriptive of the functions for which financial and/or narrative information is provided. The number of copies is noted in brackets [xn].

After the earliest report in the collection for fiscal year ending March 1, 1846 there are no annual reports until the fiscal year ending February 28, 1869. Other missing nineteenth century ones are for the following fiscal years: 1870/71, 1872/73, 1877/78. Bound volumes of multiple years of annual reports (Series 2 in this record group) begin in 1890 and should be consulted.

There also are many gaps in the series' twentieth century reports. Use the bound volumes of multiple years that cover the twentieth century through fiscal year 2003.

Town and sometimes school warrants are printed in the twentieth century town reports. Of note is the Annual Report for the year ending December 31, 1945 which includes the tax inventory of April 1, 1945 by district, individual names and property description.

Where there were multiple copies of early town reports, the ones in the best condition were retained with a minimum of two copies. Where there were multiple copies of late twentieth century and early twenty-first century reports, two copies were retained. The rest have been boxed in chronological order and are stored in the basement storage area. Some additional annual reports for the 1970s where town officials had annotated their copies were retained and can be found in the last container but they appear to have no significance.

Series 2. 1890-2003, 20 Bound volumes, 7.5 li. ft., containing multiple years of annual reports. From 1890 until 1992, the bound volumes include both town and school reports. From 1993 to 2003, only the town reports were bound together. *This series is the one to use.*

Conditions governing access: Open for researchers but the Amherst Public Library has a complete set.

Language: English

Source: Town Clerk

Subjects:

Annual Reports

Overseers of the Poor

School Reports

Town Reports

Location: Town Hall Vault, Clerk's Office, Town of Amherst, NH

Related archival materials: See RG 03 Schools. Series 2. School annual reports for printed individual reports. There are many gaps.

Other Locations: The Amherst Public Library has a complete set of bound volumes of annual town reports which should be consulted by outside researchers.

Digital copies of 100 years of annual reports are available from UNH. Please note that the two earliest ones are the school reports only.

[https://www.library.unh.edu/search/digital/%2A%3A%2A?f\[0\]=category%3ANH%20Cities%20%26%20Towns/Amherst%2A](https://www.library.unh.edu/search/digital/%2A%3A%2A?f[0]=category%3ANH%20Cities%20%26%20Towns/Amherst%2A) or

<https://www.library.unh.edu/find/digital/category/nh-cities-towns>

The State Library also retains sets of town reports for all NH municipalities.

Preparer: C.G. Swank, K. Holman, 2017

Container List

Note: Boxes 1-3 are in folders and small drop-front boxes; box 4 -6 are upright letter size document boxes and box 4 contents are in folders. The rest have the reports upright with markers giving date. Boxes 1-8 on shelf 7a; box 9 & bound volumes [BVs] on shelf 8a. [x number] means there is more than one copy of that report.

Series 1. Individual Town Annual Reports

Box	Folder #	Title	Date
1	1	Report of the Selectmen of the Town of Amherst for the year ending March 1, 1846 [School and pauper farm]	1845/1846
1	2	Account of the Receipts and Expenditures of the Town of Amherst for the year ending February 28, 1869 [town, schools, pauper farm] [x2]	1868/1869
1	3	Account of the Receipts and Expenditures of the Town of Amherst for the year ending February 28th, 1870 [Town, Overseer of the Poor]	1869/1870
		Account of the Receipts and Expenditures of the Town of Amherst, for the Year Ending February 29, 1872 [Town, Overseer of the Poor]	1871/1872
		Report of the Treasurer, Overseer of the Poor, and Superintending School Committees of the Town of Amherst, for the Year Ending March 1st, 1874. [Does not include Overseer of the Poor despite title. See bound version at Amherst Public Library for that report]	1873/1874
1	4	Report of the Treasurer, Overseers of the Poor, and Superintending School Committees of the Town of Amherst, for the Year Ending March 1st, 1875. [x5]	1874/1875
1	5	Report of the Treasurer, Overseers of the Poor and Superintending School Committee of the Town of Amherst for the Year Ending March 1st, 1876 [x4]	1875/1876
1	6	Report of the Treasurer, Overseers of the Poor and Superintending School Committee of the Town of Amherst for the Year Ending March 1st, 1877 [x3]	1876/1877
1	7	Report of the Treasurer, Overseers of the Poor and Superintending School Committee of the Town of Amherst for the Year Ending March 1st, 1879 [x2]	1878/1879
1	8	Report of the Treasurer, Overseers of the Poor and Superintending School Committee of the Town of Amherst for the Year Ending March 1st, 1880 [x2] Report of the Treasurer, Overseers of the Poor and	1879/1880

Box	Folder #	Title	Date
1	9	Report of the Treasurer, Overseers of the Poor, Trustees of the Library and Superintending School Committee of the Town of Amherst for the Year Ending March 1st, 1881	1880/1881
1	10	Report of the Treasurer, Overseers of the Poor and Trustees of the Library of the Town of Amherst for the Year Ending March 1st, 1882	1881/1882
		Report of the Treasurer, Overseers of the Poor and Superintending School Committee of the Town of Amherst for the Year Ending March 1st, 1883	1882/1883
		Report of the Treasurer, Overseers of the Poor and Superintending School Committee of the Town of Amherst for the Year Ending March 1st, 1884	1883/1884
1	11	Report of the Treasurer, Road Agent, Overseer of the Poor, Trustees of the Library and Town Clerk of the Town of Amherst for the Year Ending March 1st, 1887 [x2]	1886/1887
1	12	Report of the Treasurer, Overseers of the Poor, Trustees of the Library and Town Clerk of the Town of Amherst for the Year Ending March 1st, 1888 [x2]	1887/1888
1	13a	Report of the Treasurer, Overseers of the Poor, Trustees of the Library and Town Clerk of the Town of Amherst for the Year ending March 1, 1889	1888/1889
1	13b	Report of the Treasurer, Overseers of the Poor, Trustees of the Library and Town Clerk of the Town of Amherst for the Year Ending March 1st, 1890 [x3]	1889/1890
2	1	Report of the Treasurer, Overseers of the Poor, Trustees of the Library and Town Clerk of the Town of Amherst for the Year Ending March 1st, 1891 [x3]	1890/1891
2	2a	Annual Report of the Selectmen. Treasurer, Overseers of the Poor, Trustees of the Library and Town Clerk of the Town of Amherst for the Year Ending March 1, 1892	1891/1892
2	2b	Report of the Treasurer, Selectmen, Overseers of the Poor, Trustees of the Library and Town Clerk of the Town of Amherst for the Year Ending March 1st, 1893 [x4]	1892/1893
2	3	Annual Town Report of the Town of Amherst for the Year ending Feb. 15, 1894 [x3]	1893/1894
		Annual Reports of the Town Officers of Amherst, NH for the Year ending Feb. 15, 1897	1896/1897
2	4	Annual Reports. Town of Amherst, 1895. For Year ending Feb 15, 1895 [x2]	1894/1895
2	5	Annual Reports. Town of Amherst, 1896. For Year ending	1895/1896

Box	Folder #	Title	Date
		Feb 15, 1896 [x2]	
2	6	Annual Reports of the Town Officers. Amherst, NH, Year ending Feb 15, 1897 [x3]	1896/1897
2	7	Annual Reports of the Town Officers of Amherst, NH for the Year ending Feb 15, 1898 [x2]	1897/1898
2	8	Annual Reports of the Town Officers of Amherst, NH and Invoice of Taxes for the Year Ending Feb 15, 1899	1898/1899
2	9	Annual Reports of the Town Officers of Amherst, NH for the Year ending Feb 15, 1901	1900/1901
2	10	Annual Report of the Town of Amherst, NH for the year ending February 15, 1902	1901/1902
3	1	Annual Reports of the Town Officers of Amherst, NH for the Year ending January 31, 1925. Also Officers of School District for the year ending June 30, 1924	1924/1925
3	2	Annual Reports of the Town Officers of Amherst, NH for the Year ending January 31, 1926. Also Officers of School District for the year ending June 30, 1925	1925/1926
3	3	Annual Reports of the Town Officers of Amherst, NH for the Year ending January 31, 1928. Also Officers of School District for the year ending June 30, 1927	1927/1928
3	4	Annual Reports of the Town Officers of Amherst NH for the year ending January 31, 1942. Also Officers of the Scholl District for year ending June 30, 1941. Includes insert Report of Ways and Means Committee for Fiscal Year 1941-1942	1941/1942
3	5	Annual Reports of the Town Officers of Amherst, NH for the years ending December 31, 1944. Also Officers of the School District for year ending June 30, 1944. Includes address on cover Mr. Howard G. Arnold Mont Vernon NH	1943/1944
3	6	Annual Reports of the Town Officers of Amherst, NH for the Year ending December 31, 1945 including Tax Inventory of April 1, 1945. Also Officers of School District for the year ending June 30, 1945. also two inserts. 1) mimeographed 2 page Final Report of Amherst, NH, Zoning Commission with proposed zoning ordinance for the 1946 Town Meeting; 2) printed 4 page booklet entitled Report of Ways and Means Committee Town of Amherst, NH Fiscal year 1946-1947. Inserts removed; see RG 7 Town Clerk's Records. Series 9. Regulations, Ordinances and Other Communications, Box 4, Folders ?? and ??	1944/1945
3	7 & 8	Annual Reports Amherst New Hampshire 1947 [x2] Insert. Report of Ways and Means Committee Fiscal Year 1947-1948 including Report of Town Hall Committee	1946/1947
3	9 & 10	Annual Reports Amherst New Hampshire 1948 [x2]	1947/1948

Box	Folder #	Title	Date
		Inserts. Ways and Means Committee Fiscal Year 1948-49	
3	11 & 12	Annual Reports Amherst New Hampshire 1949 [x2] Insert. Report of the Ways and Means Committee, February 23, 1949	1948/1949
4	1	Amherst New Hampshire Annual Reports 1952. Note: cover includes brief summary of Franklin Pierce relationship w/ Amherst	1951/1952
4	2	Annual Reports for 1953 Amherst New Hampshire. School District Reports for Year ending June 30, 1953. Cover images of fire trucks, fire alarm box	1952/1953
4	3	Annual Reports for 1954 Amherst, New Hampshire	1953/1954
4	4	Annual Reports for 1956 Amherst, New Hampshire. Cover image of Horace Greeley birthplace w/ biographical summary by Nellie Holmes	1955/1956
4	5	Amherst Town and School Reports for 1957	1956/1957
4	6 & 7	Amherst 1958 Town and School Reports [x2]	1958
4	8 & 9	Amherst 1959 Town and School Reports [x2]	1959
5		Town and School Reports Amherst, NH 1960	1960
5		Amherst Town and School Reports Amherst, New Hampshire 1961 Inventory of Taxable Property [x2]	1961
5		Amherst Town and School Reports Amherst, New Hampshire 1962	1962
5		Amherst New Hampshire Town and School Reports 1963 Insert. Ways and Means Committee Report	1963
5		Town and School Reports Amherst New Hampshire 1964 [x2] Insert. Ways and Means Committee Report - 1964	1964
5		Amherst New Hampshire Town and School Reports 1965 [x2] Insert. Ways and Means Committee Report - 1965	1965
5		Amherst New Hampshire Town and School Reports 1966 Including Tax Inventory of April 1, 1966 [x2]	1966
5		Amherst New Hampshire Town and School Reports 1967 [x2] Insert. Ways and Means Committee Report, March 1968, 3 sheets map re Warrant article #10, Library survey, letter from School Board	1967
5		Amherst NH Town and School Reports 1968 [x2] Insert. Ways and Means Committee Report - 1969,	1968
5		Amherst NH Town and School Reports 1969 [x2] Insert. Ways and Means Committee Report, March 1970, School Warrant	1969
5		Amherst, N.H. Town and School Reports - 1970 [x2] Insert. Ways and Means Committee Report	1970
5		Amherst, N.H. Town and School Reports - 1971 [x2] Insert. Ways and Means Committee Report, Mar 1972	1971

Box	Folder #	Title	Date
5		Town and School Reports Amherst New Hampshire 1972 [x2] Insert. Ways and Means Committee Report - 1973, 2 sheets stapled Amherst School Budget	1972
6		Town and School Reports Amherst New Hampshire 1973 [x2] Inserts. Ways and Means Committee Report - 1974, Master Planning for Amherst (warrant article 19), Amherst Conservation Commission Proposed Amendment to Article 20	1973
6		Amherst New Hampshire 1974 Annual Reports Town and School Districts [x2] Inserts. Ways and Means Committee Report - 1975, news clippings w/ results	1974
6		1975 Annual Reports Town and School Districts [x 2] Cover image Town seal Inserts. Ways and Means Committee Report - 1976, news clippings w/ results. Note: One copy has loose pages.	1975
6		Amherst New Hampshire 1976 Annual Report Town and School Districts [x2] Insert. Ways and Means Committee Report - 1977	1976
6		Amherst NH Town and School Reports Insert. Ways and Means Committee Report - 1978	1977
6		Amherst NH Town and School Reports - 1978	1978
6		Amherst, NH Town Reports for 1979 [x2](no spine) cover Town Hall, (no school) Insert. Ways and Means Committee Report - 1980	1979
6		Amherst Town Reports 1980 [x2] Insert. Ways and Means Committee Report - 1981	1980
6		Amherst New Hampshire Town Reports 1981 [x2]	1981
6		Amherst New Hampshire Town Reports 1982 [x2] Insert. Ways and Means Committee Report - 1983	1982
		1983 missing	
6		Amherst NH Town Reports 1984 [x2]	1984
7		Amherst New Hampshire 1985 Town Reports [x2]	1985
7		Amherst New Hampshire 1986 Town Report [x2]	1986
7		Town of Amherst New Hampshire Town and School Reports 1987 [x2]	1987
7		Amherst New Hampshire Town and School Reports 1988 [x2]	1988
7		Town of Amherst New Hampshire Town and School Reports 1989	1989
7		Amherst New Hampshire Town and School Reports 1990 [x2]	1990
7		Amherst New Hampshire Town Report [x2]	1991
7		Amherst New Hampshire 1992 Town Report [x2]	1992
7		1993 Town Report Amherst New Hampshire [x2]	1993

Box	Folder #	Title	Date
7		1994 Town Report Amherst New Hampshire [x2]	1994
7		Amherst New Hampshire 1995 Town Report [x2]	1995
7		Amherst New Hampshire 1996 Town Report	1996
8		Amherst New Hampshire 1997 Town Report [x2]	1997
8		Amherst New Hampshire 1998 Town Report [x2]	1998
8		2000 Amherst New Hampshire Town Report [x2]	2000
8		Amherst New Hampshire 2001 Town Report	2001
8		Amherst New Hampshire 2002 Town Report	2002
8		Amherst New Hampshire 2003 Town Report [x2]	2003
8		Amherst New Hampshire 2004 Town Report	2004
8		Amherst New Hampshire 2005 Town Report [x2]	2005
8		Amherst New Hampshire 2006 Town Report	2006
8		Amherst New Hampshire 2007 Town Report [x2]	2007
8		Amherst New Hampshire 2008 Town Report [x2]	2008
8		Amherst New Hampshire 2009 Town Report [x2]	2009
9	Not in folders	Amherst New Hampshire 2010 Town Report Amherst 250 1760-2010[x2]	2010
9		Town of Amherst New Hampshire Town Report 2011 [x2]	2011
9		Town of Amherst New Hampshire Town Report 2012	2012
9		Town of Amherst New Hampshire Town Report 2013 [x2]	2013
9		Town of Amherst New Hampshire Town Report 2014 [x2]	2014
9		Town of Amherst New Hampshire Town Report 2015 [x2]	2015
9		Annotated reports. 1970 MG Arnold, 1971 Boothroyd, 1973 Boothroyd, 1975 Boothroyd, 1976 D. Dorci, 1977 Boothroyd, 1978 Bert McGill, Water District	1970-1971, 1975-1978

Series 2: Annual Reports in Bound Volumes.

Arranged in chronological order. Note: there are double rows. More recent years are in visible row; older ones in a second row behind the first.

Title	Date
<i>Annual Reports Amherst NH. Town and School</i>	1890-1900
<i>Annual Reports Amherst NH. Town and School</i>	1901-1910
<i>Annual Reports Amherst NH. Town and School</i>	1911-1921
<i>Annual Reports Amherst NH. Town and School</i>	1922-1930
<i>Annual Reports Amherst NH. Town and School</i>	1931-1939
<i>Annual Reports Amherst NH. Town and School</i>	1940-1947
<i>Annual Reports Amherst NH. Town and School</i>	1948-1953
<i>Annual Reports Amherst NH. Town and School</i>	1954-1959
<i>Annual Reports Amherst NH. Town and School. Note: title is 1960-1964</i>	1960-1963

Title	Date
<i>Annual Reports Amherst NH. Town and School</i>	1964-1967
<i>Annual Reports Amherst NH. Town and School</i>	1968-1971
<i>Annual Reports Amherst NH. Town and School</i>	1972-1975
<i>Annual Reports Amherst NH. Town and School</i>	1976-1979
<i>Annual Reports Amherst NH. Town and School</i>	1980-1982
<i>Annual Reports Amherst NH. Town and School</i>	1983-1985
<i>Annual Reports Amherst NH. Town and School</i>	1986-1988
<i>Annual Reports Amherst NH. Town and School</i>	1989-1991
<i>Annual Reports Amherst NH. Town</i>	1992-1995
<i>Annual Reports Amherst NH. Town</i>	1996-1999
<i>Annual Reports Amherst NH. Town</i>	2000-2003